

Judicial Information Systems Council Meeting (JIFFY)
Meeting Minutes
Judicial Information Division
Thursday, April 18, 2013
9:38 -12:01 p.m.

Jiffy Voting Members Present:

Judge Michael Bustamante, Chair
Judge Karen Mitchell, Vice Chair
Judge Camille Martinez-Olguin (video)
Greg Ireland
Tobie Fouratt
Judge Richard Knowles
Judge Julie Altwies
Robert Mead
Judge Alan Kirk
Judge Duane Castleberry

Non Voting Members Present:

Chief Justice Petra Jimenez-Maes
Steve Prisoc
Renee Cascio
Artie Pepin

Guests Present:

Oscar Arevalo
Orlando Ulibarri (video)
Deb Williamson
Bill Hopkinson
Jamie Goldberg
Frank DiMaggio (video)
Lydia Romero
Connor Jorgensen
Judge Sharon Walton (video)
Art Berger
Louis Moore
Karen Janes
David Torres
Teresa Delgado (phone)

JID Staff Present:

Grace Catanach
Pat Mente
Marlin Mackey
Suzanne Winsor (video)
Annie Hall

I. Approval of Agenda. Judge Bustamante called the meeting to order at 9:38 a.m. Jamie Goldberg requested a purchase for the Thirteenth District be added; no other changes were made to the agenda.

II. Budget and Revenue.

JID Revenue Pipeline. Oscar Arevalo presented the Revenue Pipeline and reported that March revenues were down and approximately \$156,000 lower than March of last year. Mr. Arevalo stated that there was a good chance that not all of the \$4,084,800 would be spent by the end of the fiscal year. There is a deficit in the general fund on salaries and to compensate for that, that deficit is moved to SCAF. Mr. Arevalo referred to p. 2 SCAF *Revenue Breakdown by Court Type – Fund 78*. Based on last year’s collections, the magistrate courts are down approximately forty two thousand dollars, district courts are up twenty eight hundred dollars, Court of Appeals is up fourteen hundred dollars, Metropolitan Court is up close to seventeen thousand dollars and MVD is down. The page (4) entitled *Fund 01100 (SCAF) All Sources (SCAF Reg, \$10 Civil and Red Light* shows that revenues are still up just below one million. Statewide the Case Management SCAF receipts are down \$5000.00.

- **MVD Revenue.** A discussion ensued regarding the probable cause (s) of the low revenues collected from MVD. Mr. Arevalo stated that a study had been conducted. The data collected in the past from MVD, did not give a clear picture as to MVD’s revenue collections.

Action Item: JID will contact the Dona Ana County Sheriff’s Office and request a report of all of their citations, including penalty assessments.

III. JIFFY Subcommittee Activities.

Odyssey Judges User Group. Judge Mitchell reported that Judge Sarah Singleton is the new Chair of the Disposition Code Committee. The committee met on April 10, 2013 and is going through the civil codes and will plan to have those codes revised by the end of this calendar year.

- **Petitions for Review and Petitions for Bond Reduction from Lower Courts.** OJUG recommends that a new case type be created that will be petition for relief on bond or conditions of release to district court. Three new disposition codes will be created; 1) modified remanded 2) unmodified remanded and 3) dismissed no jurisdiction. The committee recommends that these codes be considered criminal in nature.

Judge Mitchell moved that a new case type be created with regards to Petitions for Review and Petitions for Bond Reduction from Lower Courts, which will be a petition for relief on bond or conditions of release to district court. Three new disposition

codes will be created; 1) modified remanded 2) unmodified remanded and 3) dismissed no jurisdiction and these will be considered criminal in nature. Greg Ireland seconded. No opposition noted. Motion carried.

- **Lower Court Appeals.** Judge Mitchell stated that when cases have been appealed from the lower courts to district court that the case is often in district court for an extended period of time without any communication between the courts. OJUG approved magistrate courts monitoring and tracking cases that were on appeal in district court. This would be accomplished by the use of due date codes (internal use only), and every six months the magistrate court would check to see if anything had transpired in district court. The magistrate court would then ask the district court for some direction on how to proceed with the case. If the case was still on hold in district court, then the magistrate court would check on the status of the case in six more months. This would allow magistrate judges to work their cases and to create reports that would inform the lower court how long cases have been in appeal status.

Judge Mitchell moved on behalf of OJUG that JIFFY approve due date codes to be used by Magistrate Courts to manage and track cases on appeal. Tobie Fouratt seconded. No opposition noted. Motion carried.

Odyssey Steering Committee. Judge Mitchell reported that OSC will retain the original name of Odyssey Steering Committee. Many of the parking lot items have been put on hold due to JID shifting their attention to managing the Odyssey Metropolitan implementation. Tyler will begin to look at screen shots and processes and come up with procedures as it relates to Record on Appeal. Steve Prisoc reported that there is a 77 item checklist and responsibility matrix in preparation for the V12 conversion, set to take place on Friday, April 19, 2013. Odyssey Steering Committee will be meeting monthly and the next meeting will be May 15, 2013.

IV. CIO Report. Steve Prisoc thanked Marlin Mackey for his exemplary service. Mr. Mackey will be retiring on May 24, 2013. Mr. Prisoc reported that Odyssey is stable and that many of the reports of failures are localized (often the result of a telecommunications failure) or specific module failures (as in the case of J&S). Mandatory e-filing began on April 15, 2013 for the Third, Sixth and Twelfth Judicial Court Districts. Mr. Prisoc

explained that there is a great deal more work to be done than can be accomplished by the existing JID staff. In order to adequately serve the courts, additional positions are needed and must be requested during the next legislative session for all of the “e” programs that are in place and the ones yet to come.

- **Legislative Update.** All of the Computer Enhancement Fund requests made it through the veto process and will be included in HB2. These include: \$220,000 for Appellate Odyssey, \$298,000 for Video Network Operations and \$310,000 for BCMC Odyssey Enhancements. Artie Pepin stated that the Judiciary received \$300,000 in special appropriations. Personnel issues will be the focus for FY15 budget.
- **Computer Enhancement Fund Suggestions for FY2015.** The AOC management team came up with the following items they would like to see implemented for FY15: \$400,000 for Jury Pool Web Portal, \$150,000 for SHARE Interface for AOC, and \$95,000 for Pro Se Forms Development and a Web Portal.

Action Item: The JIFFY members to consider what new IT programs they would like to see funded through the Computer Enhancement Fund in FY15.

V. Purchase Requests. Mr. Prisoc stated that Peter Bochert requested that JIFFY approve up to \$40,000 to purchase defendant assessment software. The software would provide an efficient and objective way to assess people that are coming into drug court programs. This will be paid for by federal funds.

- Greg Ireland requested that JIFFY approve the expenditure by the Second District of up to \$200,000 for an evidence presentation system in three court rooms.
- Jamie Goldberg requested that JIFFY approve the purchase of eleven additional In-Session monitors for the Thirteenth District. Jamie Goldberg also requested that JIFFY approve the purchase of two polycoms in order to have video capability in all three courtrooms.

Judge Knowles moved to approve Peter Bochert’s request for up to \$40,000 to purchase defendant assessment software, that will be paid for with federal funds. Robert Mead seconded. No opposition noted. Motion carried.

Robert Mead moved to approve Greg Ireland's request to spend up to \$200,000 at the Second District, for an evidence presentation system in three courtrooms. Judge Knowles seconded. No opposition noted. Motion carried.

Greg Ireland moved to approve Jamie Goldberg's request to purchase eleven additional In-Session monitors for the Thirteenth District. Judge Knowles seconded. No opposition noted. Motion carried.

Greg Ireland moved to approve Jamie Goldberg's request to purchase two polycoms for the courtrooms of the Thirteenth District. Judge Knowles seconded. No opposition noted. Motion carried.

VI. Review and Approval.

Bernalillo County Metropolitan Court Odyssey Implementation. Mr. Prisoc reported that Chief Justice Maes has mandated that JID take over functional project management of the BCMC Odyssey implementation. JID will do all of the configurations, conversions, customizations and Tyler Technologies interfacing. BCMC will be responsible (under JID supervision) for the development of critical interfaces. Judge Mitchell explained that there is \$480,000 left for the BCMC rollout and an additional \$310,000 if needed. The potential showstoppers, which are being addressed by JID and Tyler, are traffic arraignment, partnership interface, browse docket, officer schedule/check-in and the supervision module. Next month there will be a Gantt chart of tasks and due dates in order to identify an accurate go-live date. Judge Altwies reported that Burger, Carroll & Associates has been invited to MOSC meetings, meetings have tripled to keep communication flowing, all available staff at BCMC will be working with JID on the implementation, JID has been asked to attend meetings with the justice partners of BCMC and JID staff has been observing both in the courtrooms and the clerical stations.

VII. Future Meetings. The next meeting will be held on May 16, 2013, 9:30 a.m., at the Judicial Information Division.

VIII. Adjourn. Judge Bustamante adjourned the meeting at 12:07 p.m.