

Appendix 11

NEW MEXICO MAGISTRATE COURT

VOLUNTEER APPLICATION

(adapted from *Volunteers in the Courts* by AARP)

Name: _____

Address: _____

Telephone: (Home) _____ (Work) _____

Best time to reach me:

_____ am _____ pm (Home) _____ am _____ pm (Work)

Day(s) I would like to work as a volunteer:

1st choice _____

2nd choice _____

3rd choice _____

Number of days a week I would prefer to work:

☐ One day ☐ Two days ☐ Other: _____ days

Number of hours I would prefer to work per day:

☐ 4 hours ☐ 6 hours ☐ Other: _____ hours

Skills, Abilities, and Interests

1. Do you type? ☐ Yes ☐ No
2. Are you computer literate? ☐ Yes ☐ No
3. Are you interested in learning computer work? ☐ Yes ☐ No

4. What is your job or career background?

5. Are you currently employed? ☐ Yes ☐ No

6. Have you worked as a volunteer before? ☐ Yes ☐ No

7. If yes, how long have you worked as a volunteer? _____

8. Are you currently volunteering for another organization? ☐ Yes ☐ No

9. Which volunteer activities are you interested in?

- | | |
|---|---|
| <input type="checkbox"/> clerk work | <input type="checkbox"/> entering cases |
| <input type="checkbox"/> tracking of DWIs | <input type="checkbox"/> assisting judges in the courtroom |
| <input type="checkbox"/> filing | <input type="checkbox"/> taking files to clerks for disposition |
| <input type="checkbox"/> docketing | <input type="checkbox"/> bailiff duties |

10. Please list two references we may contact:

Name _____ Name _____

Address _____ Address _____

Phone _____ Phone _____

Signature _____

Date _____